

Date Enter date

**Number** Enter number

PETTY CASH RECEIPT

Amount \$Enter amount

**Description** Enter description

Charged to Enter name

Received by Enter name

Approved by Enter name

**Date** Enter date

**Number** Enter number

Amount \$Enter amount

## PETTY CASH RECEIPT

Description	Enter	description

Charged to Enter name

Received by Enter name

**Approved by** Enter name